New Option – My Blueprint – Students Can Change Their Own Email and Password

1. Access My Blueprint via Carlton webpage

2. Enter activation code "carlton" (no quotation marks) and click Create Account

3. Select your grade using the drop down arrow and click Next Step

4. Enter your Education Number (no spaces or dashes) and your birthday and click Next Step
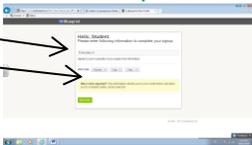
5. The student has now accessed their account

6. Now go to wheel and the top and use drop down arrow to find "account settings"

7. The student can now access or change their email and enter a password and click Save Changes