## How to Transfer your U of R Credit to the U of S

- Complete the Request for Transcripts form found on the U of R web site. Once completed, this
  form can be faxed or scanned/emailed to the U of R. You will require your U of R student
  number. There is no fee if the transfer is sent by mail.
- 2. Contact a U of S advisor in the college you have applied to (ie: Arts and Science) and ask how your transfer credit can be used. Rob Procyck at SIAST(765-1500) is the U of S advisor in PA.
- 3. Once you have requested a credit transfer at the U of S, it will be evaluated, then added to your U of S credits. To access your transfer credit, log in to PAWS, select Academics, open Final Grades for all Terms, and view your credit. This process may take a few weeks after the transfer form from U of R has been sent.
- 4. Please note that you must wait until your final U of R mark is posted on your account before you can transfer the credit. You must also be a registered student at the receiving university.
- 5. English 100.3 transfers to Eng Jr.3 at the U of S.
- If you are applying to a direct entry college such as business or engineering, contact the college and speak to an advisor about how you can use the credit and how it may affect your class choices.





