Driver Education - Application for 2026-2027 School Year
(30 Hour Class/6 Hour Drives)
Carlton Comprehensive Public High School
Eileen's Driving School Ltd.

- Please provide the information requested below and return the form to the Student Services Office at Carlton.

- Please indicate the 2026-2027 Driver Education course option you would like to be scheduled for from the options below:

☐ Schedule me in an after school section that runs 3:30-5:30pm, Monday to Thursday .

☐ Schedule me in a noon hour section that runs 12:05-1:05pm , Monday to Thursday .

Student Information

Student Name: _____
Date of Birth (d/m/y): _____
Student SRSD Email: _____
SGI Customer Number: _____

Parent/Student Driver Education Agreement

- Driver Education courses are instructed by Eileen's Driving School Ltd.
- Student is aware that it is mandatory to complete 30 hours of in-class instruction with a certified Driver Education instructor.
- Student is aware that it is mandatory to complete 6 hours of in-car training with a certified Driver Education instructor.
- I understand that my child must meet the eligibility criteria of SGI and it is mandatory to have an SGI customer number prior to the start of the driver education course.
- In order to obtain an SGI customer number, a student must have a birth certificate, health card, and a form signed by a parent/guardian.
- Applicants will be placed into sections on a first come, first serve basis, based upon students age and when the registration form is received.
- Applicants must be actively attending/engaged students to be considered for placement in a Driver Education section.
- Communication regarding your Driver Education section will happen through Edsby.
- Carlton Student Services will only collect fully completed forms.

Parent/Guardian Signature:_____ Date: _____

Parent/Guardian Phone: _____

Parent/Guardian Email:_____

EILEEN'S DRIVING SCHOOL LTD.
HIGH SCHOOL DRIVER EDUCATION

Any 15-year-old that is registered in a high school MAY book an appointment at an SGI testing office to challenge the exams and validate a learner's licence before they start the program. This would get the 9-month learning period started so that they will qualify for the road test when they turn 16. **EVERYONE** must take the mandatory training before a road test (30 hours in-class and 6 hours in-car).
It is NOT necessary to have a learner's license before starting a driver education session. The instructor will help the students and administer the exams with them, BUT they do need steps 1 and 2 to get started in the Driver Education program.

STEP 1 - Students need to obtain an SGI customer number.

- You can do this by visiting any SGI licence issuer. You will need 2 pieces of identification to establish your full legal name, complete date of birth and signature. (Birth certificate or passport or Indian Status card with Saskatchewan health card)
- You will need to provide an email address (students should have their own email address) which is needed in step 2.
- You will be issued a free Personal Identification card with your photo. DO NOT LOSE this. You will be required to provide this to your instructor.
- If you already have an SGI photo ID, you already have an SGI customer number and will only need to ensure that you have an email address on file with SGI. An email address is required to activate your MYSGI account. To add this information, you can call or visit your local motor licence issuer or call the SGI customer service center in Regina 1-800-667-9868.

STEP 2 – Students need to create a MYSGI account.

Follow the instructions on the following page.

Sign up for MySGI

Step 1: **Set up your credentials.**

a. Enter your customer number. This is the 8-digit number on your driver's licence.
b. Enter the verification code you received via email. ***Note:*** *This code will expire after 15 days.*
c. Enter your email address (the same one you used to get the validation code) as your username.
d. Create your password.
e. Read and accept the *Terms of use*.
f. Click **Submit**.

Step 2: **Confirm your account.**

a. Confirm your email address.
b. Enter a new password that meets the requirements:
   - 8 to 64 characters in length
   - Include at least one upper case letter (A-Z)
   - Include at least one lower case letter (a-z)
   - Include at least one number (0-9)
c. Enter your password again in the **Confirm Password** box.
d. Click the **checkbox** next to *I agree to SGI's Terms of Use and Privacy Statement* to enable the option to click **Continue**.
e. Optional: Set up multi-factor authentication (MFA) as an additional security measure.
   a. Choose how you'd like to verify your account: text message or phone call.
   b. Complete verification.

   Note: *To set up MFA later, just click* ***Skip for now****.*

Step 3: **Select a Motor Licence Issuer.**

You now have access to MySGI Classic and MySGI Beta. You can choose to access either site depending on what you need to do. (For example, you'll write an exam or book a road test in MySGI Classic.)

The first time you access MySGI Classic, you need to select a motor licence issuer. Your selected issuer's contact information will display in MySGI, making it quicker and easier to find their contact information if you ever have questions or need help with MySGI.

Step 4: **Set up complete.**
Your MySGI account is all set up! You can view your personal information and complete eligible transactions.

Sign in to MySGI

Step 1: Navigate to MySGI.

a. Enter mysgi.ca into your browser of choice.
b. We recommend that you bookmark mysgi.ca for future use.

Step 2: Sign in using your email and password.

a) Enter your email and password information.
   - Clicking the box next to **Remember me** will save your information for the next time you next sign in.
   - If you forget your password, click **Forgot password**. You'll go to an email verification screen to request a code. This code verifies your email and starts the password reset process.
b) If you forget your email, call the Customer Service Centre at **1-844-TLK-2SGI (1-844-855-2744).**

Step 3: If you want, set up multi-factor authentication (MFA).

a. Enter the phone number you'd like to use to receive a security code.
b. Click on either **Text me** or **Call me** to choose how the code will be sent.
c. Click **Continue.**
   a. Enter the **Verification code** sent by text or phone call.
      i. If needed, click **Change verification method** to re-enter phone number and select method.
   b. Click **Verify Code.**
      i. Use the link **click here to resend** to receive another code via email if the code is timed out, not received, or incorrect.
      ii. If you do not have access to the phone number anymore, **click here to reset** will return you to the MFA set up screen where you can enter a new phone number and receive a verification code.

Signature Form/Guarantor Form For First Time Drivers

NOTICE TO ISSUERS: Please give this form to any applicant who is enrolled or intends to be enrolled in high school driver education or is 18 years of age and younger, and applying for a driver's licence.

A. Customer Information:

Last Name	
First Name	Middle Name
Number & Street or Box Number	
City/Town	Postal Code
Email Address	

Applicant's Signature _____ Date _____

Notice to Applicant:
Before you apply for your driver's licence, please obtain the necessary signature(s). A driver's licence will not be issued unless the signed form is presented at the time of application.

Please be advised we share your information with a third-party service provider who conducts driver licence training, testing and eye exams. We give them the least amount of information needed to provide the services we require, restrict their ability to use the information for any other purpose and require them to keep your information safe and hold it in confidence.

Notice to Parents:
In accordance with federal and provincial legislation, driver records including driver exam and eye exam results are personal information and therefore cannot be disclosed, including to parents, except with the consent of the individual or as required by law.

Signature of Parent or Guardian:

☐ As the Parent/Guardian, I am providing the required signature/authorization for a person under the age of 18 who is applying for a driver/learner's licence, where the applicant for the licence has not previously held a driver's licence.

☐ As the Parent/Guardian, I verify that the above stated address is the primary residence in Saskatchewan of the above named customer.

Signature of Parent or Guardian _____ Date _____

B. High School Driver Education Declaration:

Applicants 15 years of age must be enrolled in a High School Driver Training Program under the direction of the Provincial Government.

☐ I am currently in a High School Driver Education program at _____ (name of school)

☐ I intend to be enrolled in the next available High School Driver Education program at _____

Applicant's Signature _____ Date _____

C. Complete this section only if the applicant does not have ID with their signature on it.

A parent or guardian must accompany applicant to the licence issuing office and produce photo ID if applicant under the age of 18 cannot present ID with their signature on it.

Parent or Guardian Identification Presented (photo Driver's Licence preferred):

Driver's Licence #: | | | | | | | | |

D. ISSUER: Complete this section ONLY if the appropriate sections have been completed.

Applicant's Customer Number: | | | | | | | | |

Issuer Initials Issuer Code Date